

UW Bothell
Health and Safety Committee
Meeting Minutes
April 8, 2008

Attending:

Deborah Conley-Staerk, Raoul Evans-Ramos, George Michael, Kai Martin, Christy Cherrier, John Egdorf, Janet McDaniel, Ken Jones, Judy Gustafson, Dave Leonard (ex-officio), Nicole Sanderson

Absent:

Armin Liedtke, Amy Van Dyke (ex-officio), Barney Harvey, Clay Horton, John Miller

Call to Order:

The meeting was called to order at 10:05am.

Minutes:

The minutes were reviewed by all present. A correction was made to the area reports. A contractor, not the City of Bothell, removed the downed trees from campus. A motion was made and seconded to accept the minutes. The minutes were approved.

Area Reports:

Ken Jones- accident reports.

An employee slipped on black ice in the parking lot. The garages and lots get sanded at 7:00am when they are icy. There isn't much more that can be done to prevent this type of accident. There is signage to warn people about ice. Facilities Services can look into de-icing strategies further.

A gardener was digging a hole, struck a rock with the shovel, and injured his hand. The supervisor recommended using less force with the shovel. This type of incident does not happen often and there isn't anything to be done to prevent it.

A gardener was bit by a spider while pruning roses, resulting in an infection in his hand. The supervisor recommended that he wear gloves while pruning to prevent future bites.

Open/Old Business:

John Miller will be re-joining the committee as a union representative.

There are no monthly UWB safety reports to review because Amy Van Dyke was absent.

Judy submitted a budget proposal for the health and safety committee. It included money for photocopying, first aid supplies for the UW buildings, and travel to the U-Wide health and safety meeting. Amy Van Dyke submitted a budget proposal for supplies for the floor supervisors.

Deborah explained the EOC. Amy has included money for EOC operations in her budget proposal. The EOC is being discussed by Administrative Services and the Vice Chancellor. A liaison between the UWB campus and the City of Bothell is included in the draft of the EMP.

Craig Purkey has contracted Sandra Leer to finalize the EMP and EEOP. She has been to campus and is currently working on this. There is no timeline for this project.

Dave is gathering information in order to create an exposure control plan for this campus. Notification is the most pressing need. Another important piece will be maintaining records of Hepatitis B vaccinations for UWB employees.

New Business:

The Health and Safety Committee now has a bulletin board outside of the Chancellor's office. Kai will maintain the bulletin board. Judy suggested putting an article in the Administrative Services newsletter to announce the creation of the bulletin board.

The committee reviewed the earthquake awareness screensaver. Some ideas for next month's screensaver are allergies, sports injuries, and safety during campus construction.

EH&S Safety Manager Report:

Nicole Sanderson was introduced as the new Health and Safety Plan Coordinator for the University of Washington Bothell. Some of her responsibilities will be to maintain the health and safety plan, keep safety training records for employees, maintain first aid kits and see that the Safety Committee board is up to date.

EH&S will begin sending compliance alerts to UWB about changes in requirements for compliance.

UWT will be holding a safety fair tomorrow, and will be hosting the monthly U-Wide. Members of the U-Wide meeting will be transported by bus to attend these events.

John Egendorf and Christy Cherrier will be implementing new gas cylinder storage practices in the science labs in the near future.

Dave mention that we invite Charles D Easterberg, a EH&S lecturer to present a food safety presentation to the committee, as there has been some concern about some of the food service area's on campus in the past.

L&I is doing inspections on the Seattle campus and noted that most Harborview employees were unaware that a health and safety committee even existed. Dave congratulated the committee on making our presence known on campus.

Adjournment:

The next meeting will be May 13 at 10:00am. The meeting was adjourned at 10:48am.