



Application to the
**Master of Nursing
Degree Program**
Nursing Program, Box 358532
18115 Campus Way NE
Bothell, WA 98011-8246
425-352-3238 or 425-352-5376

Applying to the Master of Nursing Program is a two-part process

- Apply to the UW Graduate School
- and*
- Apply to the UWB Nursing Program

We are pleased that you have chosen to apply to the University of Washington Bothell Master of Nursing Program. Please read these instructions carefully to ensure that you submit all the required documents.

The priority application deadline is March 1. Applications received after March 1 will still be accepted and reviewed for admissions on a space-available basis.

Apply to the Graduate School

You must submit the Graduate School application electronically to the Graduate Admissions Office with the application fee. The electronic application is available at: <https://www.grad.washington.edu/applForAdmiss> Use Department Code VBNURS. You may also submit your personal statement and resume electronically on this site or under separate cover to the UW Bothell Nursing Program.

The application fee is \$50. The University of Washington Graduate School requires that you apply online, and the application fee must be paid at the time using a VISA or MASTERCARD credit card or a debit card. If, for some reason, you can't apply online, please contact the Nursing Program (for contact information see above), and request that we send you the instructions and forms.

If you are offered and subsequently accept admission to the Nursing Program, the Graduate School requires you to submit a second official transcript from each school which has granted you a bachelor's degree or higher.

Apply to the UW Bothell Nursing Program

Before you begin, make sure you have the following forms

- UW Bothell Master of Nursing Application*
- Criminal History Background Form
- Reference Form

*International applicants or applicants who attended nursing school in a country other than the U.S. need to download the International Student application form.

Please refer to the application form. Complete the form by typing or clearly printing your responses in black or blue ink. You are responsible for providing all the information necessary for your application to be considered.

A. Personal Information—Complete the section as directed

B. Contact Information—Please keep the Nursing Program up to date if there are changes to your contact information.

C. Applicant Information—Complete the section as directed.

D. Test Scores—Indicate the date you took or plan to take any exams which are applicable to you.
Note that Graduate Record Examination (GRE) scores are no longer required for the MN application.

TOEFL or TOEFLC scores must be less than 2 years old. International applicants as well as immigrants to the U.S. and U.S. Permanent Residents, whose native language is not English, and who have not received a bachelor's degree or higher in the U.S., Australia, Canada, Ireland, New Zealand or the United Kingdom, must submit a TOEFL. A minimum official TOEFL score of 580, a TOEFLC score of 237 or a TOEFLiBT score of 70 (average of listening, writing, and reading sections scores only; SPEAKING section score not included in score average).

E. Statistics Course—All applicants are required to have a basic college-level course in descriptive and inferential statistics. If you took this course out of state and the course does not appear on the list of approved courses at <http://www.son.washington.edu/eo/stats/>, you must also submit a catalog course description for the course along with your application.

F. BSN Equivalency Petition—An associate of arts degree or diploma from a regionally-accredited RN program, in combination with a baccalaureate degree in a field other than nursing, is acceptable when applying for admission to the Master of Nursing degree program. RN's with non-nursing baccalaureate degree are also required to demonstrate knowledge and competence in two areas: 1) Professional Nursing and Leadership and 2) Community Health Nursing.

These requirements can be met by one of the following alternatives:

a. Academic Record Take corresponding courses in the BSN Curriculum:

Management & Leadership in Nursing: BSN 430 Interpersonal Relationships or equivalent

Community Health Nursing: BSN 409 Strategies for Community as Client

b. Petition As an alternative to taking one or both of the courses, a petition can be written and submitted to the admissions committee. The petition must demonstrate the applicant's knowledge or experience in:

Management & Leadership in Nursing

- 1) Submit a letter from a professional nursing colleague describing your leadership contribution to your organization or profession.
- 2) Write an account of and analyze your own personal leadership story. The researchers James Kouzes and Barry Posner have developed leadership theory based on personal stories of leadership. You may use their book as a reference.
Kouzes, J & Posner, B.(2002). *The Leadership Challenge* (3rd ed). San Francisco: Jossey-Bass.

F. BSN Equivalency Petition. . . cont.

Community Health Nursing

Submit a written petition indicating how you can demonstrate through your education and clinical experience the achievement of the following objectives.

- Evaluate the relationships between political, cultural, social, environmental, and economic factors in the health care delivery system and community health nursing practice in the community.
- Evaluate model programs designed to target specific high risk behaviors and diverse populations.
- Understand and apply principles of health promotion and disease prevention across the life span with individuals, families, and communities.
- Apply theories and models of health education to individuals, families, and aggregates.
- Analyze the impact of community events and trends on community health nursing.
- Identify ethical, environmental, political, and economic factors that influence the health of individuals, families, and aggregates in the community.
- Evaluate specific advocacy, health education, and community organization strategies utilized to facilitate health promotion and change in the community.

G. ACADEMIC BACKGROUND—List all post-secondary schools, colleges, and universities you have attended.

H. EXPERIENCE RECORD—In addition to your resume, summarize your experience by indicating the approximate years of experience you have had in the following areas: 1) as a staff Nurse; 2) in leadership positions, including positions such as Assistant Head Nurse, the equivalent or higher; 3) teaching; and 4) in independent practice.

I. REFERENCES—Indicate the three (3) persons and their positions from whom you are submitting letters of reference with your application.

J. GOAL STATEMENT—Write a statement of goals that relates to the objectives of the program. The objectives are available online at <http://www.uwb.edu/nursing/mn/index.xhtml> . Your statement should be no more than (3) pages long. Your goal statement is an important part of your application and will be used to evaluate your expectations and your ability to write and express your thoughts. You may also choose to describe any enriching or limiting circumstances that may have affected your background, education, experiences, or career direction. Unusual and/or multicultural experiences, care-giving responsibilities, or health problems which explain your past educational record or enhance your goal statement should be included.

SIGNATURE—be sure to sign and date your application.

Financial Aid—To be considered for financial aid, you must submit the *Free Application for the Federal Student Aid (FAFSA)* or a *Renewal FAFSA* if you have previously submitted the initial application. To obtain a *FAFSA* and for additional information on financial aid, access the financial aid website at: <http://www.uwb.edu/students/finaid/> ; or call Keri Marino at 425-352-5326.

Scholarships—Information about scholarships is also available by calling Keri Marino or visit: <http://www.uwb.edu/students/finaid/scholarships> . An additional resource, the “Discover Nursing” web site sponsored by Johnson and Johnson, has a number of links to private and government nursing scholarships. For more information go to: <http://www.discovernursing.com> .

Checklist for Master of Nursing Program Applicants

To make sure your application is complete, we have prepared this checklist. You do not need to include the checklist with your application materials. Please mail your completed application to:

Master of Nursing Program
University of Washington Bothell
18115 Campus Way NE, BOX 358532
Bothell, WA 98011-8246

Be sure you have completed the online:

- UW Graduate School application and fee payment

Be sure you include the following in your application packet to the Nursing Program:

- Completed, signed, and dated Nursing Program Application
- One (1) official transcript from each post-secondary school, college, and university you have attended (As you collect your transcripts, you may find it helpful to request two official copies. One will be in preparation for the Graduate School's requirements if an offer of MN admission is made.)
- Completed and signed Criminal History Background Check paperwork
- Resume, *if not submitted online*
- Goal Statement, *if not submitted online*
- Three (3) recommendations

Note that Graduate Record Examination (GRE) scores are no longer required for the MN application.

Additional documents required for International Applicants:

- Photocopy of NCLEX Exam results
- Photocopy of TOEFL and TSE scores
- One (1) official transcript from each post-secondary school, college, and university you have attended submitted to the office of Graduate Admissions. This is in addition to the official transcript submitted to the Nursing Department.

Additional documents required for Non-BSN applicants

BSN Equivalency Information *in lieu of academic credit*

- Professional Nursing and Leadership petition
- Community Health Nursing petition

Applications, once submitted, become the property of University of Washington Bothell. We recommend that you make a copy of your application and accompanying documents prior to submitting your application.