

UW Bothell
Health and Safety Committee
Meeting Minutes
December 9, 2008

Attending:

Ken Jones, Barney Harvey, Kai Martin, John Egdorf, Nicole Sanderson, Clay Horton, Mike Steer, Christy Cherrier, George Michael, Armin Liedtke

Absent:

Janet McDaniel, Dave Leonard (ex-officio), Amy Van Dyke (ex-officio), Debora Conley-Staerk

Call to Order:

The meeting was called to order at 10:07 a.m.

Minutes:

Ken made one change to the November minutes. The reference to the construction fence in Barney's area report should actually be to the guard rail. The minutes were approved with this change.

Area Reports:

Admin- Amy

Amy spoke with Ken before this morning and had nothing to report.

Security & Campus Safety and U-Wide- Ken

There are no OARS reports this month.

John reported that someone was hit by a car up by the North construction site. Security was unaware of the incident.

Facilities- Barney

Facilities is still working on the sightline improvements. They are mostly working on vegetation clearing. The City of Bothell has recommended additional signage in some areas and Facilities will be working on this as well.

Facilities has done some snow preparedness training already and will be doing some more. They will be staging closures and snow routes next week.

The streetlights will be repaired (bulbs replaced) next week.

During winter break, the upper exposed levels of the North and South garages will be closed so that Facilities does not have to remove snow and ice.

The hazardous tree work on campus is completed.

The elevator should be running by the end of this week. It should be inspected and ready to open by the end of next week.

For windstorms this winter, the promenade closures and detours will be the same as for the hazardous tree work. There are ADA issues to address with the detours.

An employee was injured on the NCEC stage. They are still deciding if it will be more cost effective to replace the broken part on-site or ship it back to the manufacturer.

There was a bike cabled to a light post for about a month. Facilities eventually removed it and turned it over to Security. This is how all improperly stored items in public areas will be handled in the future.

H&S Bulletin Board- Kai
Nothing new to report.

Open/Old Business:

CCC had agreed to pay for half of the new “No U-Turn” signage. They are considering just putting up signs for the Southbound lane for now. This project is morning forward.

Ken and Raoul will be making a video demonstrating the procedure for emergency phone usage on campus. IT will produce the video for free. The video will be distributed to all of the programs and will also be available online.

The blue emergency phones on campus are not tested monthly. Ken will look into starting up monthly testing over the break. John said that Facilities tests the lights monthly and maybe the two monthly tests could be coordinated.

All after hours calls to Security’s emergency line go to the cell phone of the officer on call.

Therese has the election process for new committee members going but we don’t know what the end date is.

New Business:

Mike- There are three different phone configurations on campus. The emergency line is labeled differently on all of them and some phones have unmarked buttons that call the emergency line. When someone on campus calls the emergency line, security does not know their physical location. The phones should be re-programmed so that they are uniform and so that Security is immediately given the caller’s physical location. Mike will make a list of phones on campus and John and Nicole will send one work order to C&C to come re-program all of the phones at once.

There have been two more crane violations at the CC3 construction site.

Armin saw a construction worker run a stop sign last week. There were other reports of this happening on campus.

Next Meeting:

The next meeting will be Jan 13, 2009 at 10:00 a.m. in UW1-103.

Adjournment:

The meeting was adjourned at 10:39 a.m.