

UW Bothell
Health and Safety Committee
Meeting Minutes
October 14, 2008

Attending:

Ken Jones, John Egendorf, Barney Harvey, Clay Horton, Dave Leonard (ex-officio), Armin Liedtke, Kai Martin, Janet McDaniel, George Michael, Nicole Sanderson, Amy Van Dyke (ex-officio)

Absent:

Christy Cherrier, Deborah Conley-Staerk, Mike Steer

Call to Order:

The meeting was called to order at 10:03 a.m.

Minutes:

The September minutes were reviewed by all present – it was noted to correct the “Next meeting” date to October 14; a motion was made and seconded to accept the minutes with that minor change.

Area Reports:

Administration & Planning –Amy

Nothing to report.

Security and Campus Safety – Ken

Nothing new; busy quarter. Noted there is a total of 5,000 UWB/CCC students on campus – more traffic in Security.

John reported on Hoffman and crane issues – if anyone sees safety violations should call Dispatch. Also noted some safety issues with the South Campus Access but mostly ok.

Facilities – Barney

Distributed a handout on campus work and corrections – discussion followed. John noted most but not all crosswalks were repainted. It was noted the UW2 elevator being out of service was not planned. Discussion of mass notification system. Dave, John and Ken discussed crane issues – action to be taken; it was noted there should have been a formal process.

Health & Safety Bulletin Board – Kai

Therese of Administration & Planning updated the Health & Safety Committee Web page and Kai posted the latest listing of committee members.

Open/Old Business:

Amy distributed the two accident incident reports.

Web page updates noted under Health & Safety Bulletin Board area report.

Amy noted she had not seen anything from OARS beta test; Dave did not have any details. Discussion about paper vs. online reporting.

Ken reported on the U-Wide Health & Safety Committee meetings – had attended two meetings since our last meeting. It was noted that October is Fire Safety Month and that someone from Seattle was coming to our campus for outreach about fire safety. Ken noted there is good information about ergonomics on a UCLA Web site.

Discussion about defibrillators on campus – UWS policy not finalized; maybe should be UWB and UWT separate policies. Continued discussion.

New Business:

NA.

EH&S Safety Manager Report – Dave Leonard:

Dave noted hazards need to be reported and a work order initiated if necessary; question of who to call – Facilities or Security? Discussion.

Next Meeting:

Due to the Veterans Day holiday, the next meeting will be Wednesday November 12, 10:00-11:00 a.m.

Adjournment:

The meeting was adjourned at 11:02 a.m.