

UW Bothell
Health and Safety Committee
Meeting Minutes
May 12, 2009

Attending:

Dave Leonard (ex-officio), Christy Cherrier, Nicole Sanderson, Sharene Peltier, Kai Martin, Mike Steer, Barney Harvey, Deborah Conley-Staerk, John Miller, Ken Jones, Janet McDaniel, Armin Liedtke, Amy Van Dyke (ex-officio), Tim Rhoades

Absent:

Clay Horton

Call to Order:

The meeting was called to order at 10:05am.

Minutes:

A motion to approve the minutes was made and seconded. Mike Steer made a correction to the Open/Old Business. He was never tasked with contacting the City of Bothell regarding traffic signs. A motion to approve the minutes as amended was made, seconded, and passed.

Area Reports:

Admin- Amy

There are lots of projects going on around campus right now. The new crosswalk lights will be installed on both ends of campus by late May/early June. The existing lights will be removed at the same time.

Security & Campus Safety and U-Wide- Ken

Ken did not attend the last U-Wide meeting and did not have anything to report.

Facilities- Barney

Approximately 75 Purell dispensers have been installed around campus. The cartridges will be replaced when they are reported as empty. The installation was an order from Marilyn Cox. And MSDS for the dispensers is on file at Physical Plant.

Regarding the 18' clearance on the promenade, chairs and tables are acceptable on the building side of the promenade, parallel to the building. Tables perpendicular to the building and tents are not acceptable.

The parts for the UW1-161 fire door have arrived and will be installed in the next few weeks.

Modifications to the UW1-160 modular workstations will be done this month.

Open/Old Business:

Review of EH&S reports- Ken reviewed three accident/incident reports for the committee.

Damage to the outdoor book drop has been repaired, and this summer bollards will be installed to protect it from cars.

The report about the broken pull rope and resulting back injury is incomplete. Tony will complete it and we will review it next month.

Regarding the slip and fall in the N. Garage, John suggested that a walk-off mat would dry off people's shoes before they walk on the stairs and help to prevent falls. Barney noted that this situation has already been analyzed and the recommendation was to pressure wash the stairs regularly. Deb said that over time, pressure washing smoothes out the surface of the textured concrete, making it very slippery. Dave will walk through the stairwell in question with Tony and decide if there is anything that can be done to mitigate this hazard. On the same day that the accident in question occurred, a campus visitor slipped on the same set of stairs. Janet suggested putting up "slippery when wet" signs in high risk areas. Barney asked how many slip and falls have been reported in this area and suggested that we look objectively at the number of incidents when deciding on mitigation. He also said that a mat would not be effective in this area because it is exposed and would simply get saturated with water.

Campus traffic signage- This project is the responsibility of Ivan Turner. Ivan is very busy right now and Tony recommended that Security and Campus Safety move ahead with the U-turn signs alone. It is not known how the signs will be paid for. Ken will talk with Tony about a cost estimate. The committee previously agreed to pay for half the cost of the signs, but not for estimates.

ORAS Training- Nothing to report. Sharene and Dave will confer about this training after the meeting.

Wrong Way/Do Not Enter Signs in S. Parking Garage- Ken will talk to Tony about this.

Emergency Experts Q&A at UWB- Deborah and the safety expert handed out safety information and whistles to students in the Commons.

New Business:

John said that he noticed a compressed gas cylinder in the UWB mailroom with improper storage on a cart. Christy explained that FedEx mistakenly tried to deliver the cylinder to the mailroom instead of a lab and that George Michael refused to accept the delivery and the cylinder was sent back to FedEx. This was a shipping problem and the mistake has been corrected with FedEx.

Fire Drill- Deborah asked when the next fire drill is scheduled. Ken cannot schedule a fire drill until all of the on-going office moves are done and new floor wardens are recruited. There is no date set for the next fire drill.

Review of Health & Safety Committee Responsibilities- Due to lack of time, this is postponed to the beginning of the next meeting.

Deborah will be out on sick leave for a few months.

Next Meeting:

June 9, 2009, 10-11 am, UW1-103

Adjournment:

The meeting was adjourned at 11:04 am.