

University of Washington Graduate School

Petition for On-Leave Status

Please fill in the blanks clearly, with complete information.

Name: _____ Student Number: _____
(print) Last First MI

Permanent Mailing Address: _____
(print) Street City State Zip

Email Address: _____ Phone Number: _____

Major Department: _____

I wish to apply for On-Leave Status for a total of ____ quarters. The maximum is four consecutive quarters. On-Leave Status will be granted only for those quarters checked below: (If requesting Spring quarter, Summer Quarter is added automatically.)

Autumn 20 _____ Winter 20 _____ Spring 20 _____ Summer 20 _____

Reason for On-Leave Status Request: _____

Student Signature: _____ Date: _____

Approval required by Department Faculty Graduate Program Coordinator (GPC): _____
(Print GPC Last Name)

SSSSSSS As GPC, I confirm that the student is making satisfactory progress in their degree program, and is eligible for leave.

GPC Initials

Faculty GPC Signature (required): _____ Date: _____

INTERNATIONAL STUDENTS ONLY:	Visa Type: F-1 J-1
ISS Advisor Signature: _____	ISS Advisor Name: _____

FOR OFFICE USE ONLY

Status: Extending Leave <input type="checkbox"/>	Card Given at counter : <input type="checkbox"/> Y <input type="checkbox"/> N	\$35 Cash Payment <input type="checkbox"/>
Last Quarter Enrolled: _____	Card has been mailed <input type="checkbox"/>	Bank Name: _____
Date Checked: _____ by: _____	Date mailed: _____	Check or M.O. # _____