

# UNIVERSITY OF WASHINGTON, BOTHELL POLICIES AND PROCEDURES MANUAL

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Use of Force  
15.14  
REV 02-05  
Security & Campus Safety  
352.5359

## Use of Force

### OVERVIEW

The shared campus of University of Washington, Bothell and Cascadia Community College recognizes and respects the value and special integrity of each individual's physical safety.

### POLICY

In vesting the Department of Security & Campus Safety with the lawful authority to use force to protect themselves and others, a careful balance of all human interests is required. Therefore, it is the policy of this institution that Security & Campus Safety Officers shall use only that force that appears reasonably necessary to effectively bring an incident under control, taking into consideration the totality of the circumstances, while protecting the physical safety of the officer and/or another individual.

### PROCEDURE

#### Parameters for Use of Force

1. Security & Campus Safety Officers should assess the incident in order to determine which use of force technique will best de-escalate the incident and bring it under control in a safe manner.
2. Security & Campus Safety Officers are authorized to use UWB approved use of force techniques and issued equipment for resolution of incidents as follows:
  - a. To protect themselves or others from physical harm; or
  - b. To bring an incident safely and effectively under control.

#### Defensive weapons and methods

1. A Security & Campus Safety Officer is not permitted to use a defensive weapon unless he/she is qualified in its proficient use as determined by training procedures.
2. The following defensive weapons are authorized:
  - a. Expandable baton
  - b. OC foam spray

### **Rendering Aid**

1. Security & Campus Safety Officers shall take appropriate steps to obtain medical aid whenever there is a use of force incident causing injuries or complaints of injuries.

### **Reporting Uses of Force**

1. A written report prepared according to UWB procedures will be required whenever force is used by a Security & Campus Safety Officer. Witness statements will be obtained whenever possible.
2. All reported uses of force will be reviewed by the Security & Campus Safety Director to determine whether:
  - a. The use of force policy was properly applied
  - b. The policy was clearly understandable to the officer and effective to cover the specific situation
  - c. Security & Campus Safety training requires review, reinforcement, or revision
3. All use of force incident reports shall be retained as required by law.
4. All reported uses of force will be reported to the Vice Chancellor for Administrative Services or Designee.
5. For all incidents involving students or faculty, use of force reports shall be forwarded to the Vice Chancellor for Academic Affairs or Designee.
6. For all incidents involving Cascadia students, staff or faculty, use of force reports shall be forwarded to the Director of Auxiliary Services or Designee.

### **ADDITIONAL INFORMATION**

For additional information, please contact the Department of Security & Campus Safety.

Contact Officer: Security & Campus Safety Director

Phone: 425.352.5359

E-mail: [safety@uwb.edu](mailto:safety@uwb.edu)

