

# UNIVERSITY OF WASHINGTON, BOTHELL

## POLICIES AND PROCEDURES MANUAL

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### RULES AND REGULATIONS

14.1

REV 05-05

Finance and Administration

425.352.5235

### OVERVIEW

Parking at UWB is governed by the Revised Code of Washington (RCW) [28B.10.560](#) and Washington Administrative Code (WAC) [478-117-005](#). These laws and regulations cover topics such as parking and traffic rules, daily parking and parking permits, parking citations and appeals, fines and vehicle impounding, etc.

### POLICY

#### *Parking Policies*

Information on parking fees can be found on the Transportation web page at <http://www.uwb.edu/admin/transportation/parking.xhtml>. Parking permits are available at the Cashier's Office, located in UW1-176. Pay stations are located at each of the surface parking lots and outside the parking garages for people who pay per visit.

Parking citations may be issued for the following infractions:

- Parking without a permit ([WAC 478-117-050](#))
- Parking without a valid payment ([WAC 478-117-050](#))
- Parking in space designated for disabled or wheelchair drivers ([WAC 478-117-060](#))
- Parking outside of designated parking area/space ([WAC 478-117-210](#))
- Parking in more than one stall space ([WAC 478-117-220](#))
- Parking in a restricted/prohibited area ([WAC 478-117-220](#))
- Parking on planted areas ([WAC 478-117-220](#))

#### *Traffic Policies*

In addition to the RCW and WAC referenced above, the motor vehicle and other traffic laws of the state of Washington apply on campus, as well as the traffic code of the City of Bothell ([WAC 478-117-030](#)).

Traffic citations may be issued for the following infractions while on campus:

- Failure to stop at a sign or signal ([WAC 478-117-240](#))
- Driving against the flow of traffic ([WAC 478-117-240](#))
- Driving at a speed exceeding the speed limit ([WAC 478-115-250](#))
- Failure to slow, or stop to yield, for a pedestrian ([WAC 478-117-260](#))
- Distributing literature on campus ([WAC 478-117-280](#))
- Obstructing traffic ([WAC 478-117-310](#))

## **PROCEDURES**

Students, faculty, staff and visitors must park in designated parking areas, pay the appropriate fees (either per visit or purchase a parking permit), and observe all traffic regulations while on campus. Failure to do so will result in the issuance of a parking or traffic citation.

Citations must be paid within twenty days of issuance ([WAC 478-117-310](#)). If a citation is not paid or appealed within twenty days of issuance, a \$10 late fee shall be added to the citation.

For more information on the citation appeal process, see Administrative Services Policy and Procedure 16.4, Citation Appeals Procedure.

## **CONTACT INFORMATION**

[UWB Parking Services](#) – 425.352.3246