

# UNIVERSITY OF WASHINGTON, BOTHELL

## POLICIES AND PROCEDURES MANUAL

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### MOTORIST ASSISTANCE

15.7

REV 01-05

Security & Campus Safety

352.5359

### Motorist Assistance

#### POLICY

The Department of Security & Campus Safety will provide limited mechanical assistance to staff, students and faculty on the UWB/CCC campus.

#### PROCEDURE(S)

The Department of Public Safety will not do vehicle unlocks (breaking into vehicles) upon request. The potential to damage a vehicle's lock poses too great of a liability. If students, staff or faculty members lock themselves out of their vehicle, Public Safety will give them the number to a towing company and allow them to use their phone.

The only exception to this unlock policy is if a child or animal is locked in a vehicle and the welfare of that child or animal is in jeopardy. In that case, Public Safety will use a "slim Jim" tool to gain entry to the driver's side door (whenever possible) of a vehicle.

The Department of Security & Campus Safety will perform battery "jumps" on vehicles that have become inoperable if the driver signs a release of liability.

Security & Campus Safety Officers will stay with the person and provide protection until they receive the assistance they need.

#### ADDITIONAL INFORMATION

For additional information, please contact Security & Campus Safety.

Contact Officer: Security & Campus Safety Director

Phone: 425.352.5359

E-mail: [safety@uwb.edu](mailto:safety@uwb.edu)

