

UNIVERSITY OF WASHINGTON  
 BOTHELL REVOLVING FUNDS  
 PETTY CASH VOUCHER  
 ACCOUNTING OPERATIONS

INVOICE NUMBER	CHECK NUMBER

ORDER NUMBER

REIMBURSEMENT TYPE:	CASH VOUCHER LIMIT \$50	Check	DATE
	Cash		

NAME	Program	EMAIL

MAILING ADDRESS	BOX NUMBER

NAME OF BUDGET TO BE CHARGED #1	BUDGET NUMBER	BUDGET NUMBER % or \$

NAME OF BUDGET TO BE CHARGED #2	BUDGET NUMBER	BUDGET NUMBER % or \$

BUDGET FOOD APPROVAL CODE	FOOD APPROVAL FORM?
	YES:                      NO:

PURCHASED FROM

PURPOSE

DESCRIPTION OF ITEMS PURCHASED	(OFFICE USE ONLY)						AMOUNT
	OBJ	SUB	SSUB	Task	Option	Project	
1							\$
2							\$
3							\$
4							\$
5							\$
6							\$
7							\$
8							\$
9							\$
10							\$
<b>TOTAL</b>							\$

Authorized Signature	Print Name	Date:

PAYMENT RECEIVED			
Print Name	Signature	Cash Received	Date