

Self Evaluation

Employee:

Employee Title:

Evaluator:

Working Relationship with Employee:

Date: Evaluation Period: to

This form provides the opportunity to review, describe and evaluate job performance and is used for employee self evaluation prior to the formal evaluation.

Specific achievements and accomplishments:

Areas that need improvement and/or training and development:

Work goals and objectives for the next year:

Teamwork and/or Committee involvement:

Additional comments: