

Professional Certification Program Checklist for Applicants Not Intending to Complete the M.Ed.

- Copy of the on-line Graduate Non-Matriculated Application and \$50 application fee.
- Two official copies of your undergraduate degree transcript.
- Admission Essay: 1) What do you see as the greatest strengths of your teaching practice; 2) What areas would you like to focus on for professional development; 3) How did you choose the University of Washington Bothell for your Professional Certification Program?
- Verification of employment in a Washington State public or accredited private school, e.g., a copy of contract.
- Completed copy of the Provisional Status/ Employer Support Verification form OR verification of completion of provisional status.
- A copy of your Washington State Residency or Initial Certificate.
- Resume

Applicants who wish to complete Professional Certification work as part of their M.Ed. should refer to application requirements for admission to the Master of Education Program.

All materials should be sent to:

Hayley Hillson
Education Program, Box 358531
University of Washington, Bothell
18115 Campus Way NE
Bothell, WA 98011

Please contact Hayley Hillson at hhillson@uwb.edu or 425.352.5331 if you have any questions or need assistance.

We look forward to receiving your materials!