

UW Bothell  
Health and Safety Committee  
Meeting Minutes  
**January 2, 2007**

**Attending:**

John Miller, Christy Cherrier, Deborah Conley-Staerk, Pam DePriest, Clay Horton, Heather Jenks, Dave Leonard, Kai Martin, George Michael

**Absent:**

Amy Van Dyke

**Agenda:**

**Call to Order**

The meeting was called to order by John; there was no agenda. Introductions were made around the table – new members Christy, Heather, George; returning/continuing member Clay; and continuing members John, Deborah, Pam, and Kai. Also introduced was Dave Leonard.

The December minutes were distributed.

**Minutes**

The minutes were reviewed by all; a motion was made to approve the minutes – seconded and accepted.

**Tasks**

**Reports**

Pam reported she sent the memo and accident report to Amy; discussion. Dave and John will bring up the issue of “integrity of concrete” with Tony.

John distributed the Year-End Review; committee members should email Pam revisions/corrections/additions – carry-over to February or March meeting. John noted the issue of additional walk-off carpets to be installed as a result of conference calls and meetings; suggestion to complete review and then remove item from To Do list – move forward.

Dave noted the year-end review was good; suggested the committee frame a themed safety campaign or ask the campus for ideas – What do you want to achieve? What is the focus of the group? (Should be on work safety.) Noted L&I consultation about the stairs.

John reported that procedures went well during an employee’s medical emergency and also the inclement weather.

### **Old Business**

Crosswalk sign costs issue; discussion followed. Motion made to act, seconded; more discussion about costs. Motion made to allocate 55% of cost – not to exceed \$200 – to improve crosswalks; seconded.

Question when the new emergency phone stickers are to be delivered; Amy is to follow-up.

The election of the 2007 officers was tabled until February; Deborah asked if there were to be co-chairs again. Committee members were asked to give suggestions and/or nominations.

### **New Business**

Discussion of new day and time for 2007 meetings; agreed to be second Tuesday of each month, 10-11 AM, same location. John noted he had received an email that Environmental Health & Safety should be advised of our officers and meeting dates/times.

Heather suggested facilitating the inclement weather notification; John was to meet with Dave – Dave suggested tabling until the February meeting.

John noted campus needs to think about emergency responsiveness; Deb noted discussions are going on. Educating people [is/should be] more relevant. John said the campus needs to formulate suggestions based upon scenarios; discussion.

Kai brought up that the committee has no representatives from UW2; discussion about expanding the membership. Current members were elected; Dave to discuss with Amy.

### **Action Items**

The meeting was adjourned at 3:25 p.m.