

UW Bothell  
Health and Safety Committee  
Meeting Minutes  
**March 13, 2007**

**Members Present:** Clay Horton, Christy Cherrier, Pam DePriest, Kai Martin, George Michael

**Ex-Officio Present:** Dave Leonard

**Members Absent:** Deborah Conley-Staerk, John Miller, Amy Van Dyke (ex-officio)

**Agenda:**

**Call to Order**

The meeting was called to order by Clay; there was no agenda.

Clay noted with only four in attendance we did not have a quorum – George arrived late so then there was a quorum, but no votes were taken.

The January minutes were distributed.

**Minutes**

The minutes were reviewed by all with no motion to approve – hold until April meeting.

**Tasks**

None.

**Reports**

Clay noted pressure washing is still to be done in the parking garages and that walk-off carpets had been extended in same.

Clay noticed that the stop signs at the North Parking Garage crosswalk had been damaged and already replaced.

Clay reported he had not yet received feedback from Dee Sliney at Cascadia CC about a combined Health & Safety Committee meeting.

Clay attended the BOMA webinar on bird flu – he felt it was geared to a different audience, but will attend the second session to be held in April.

Clay had not yet heard back from Amy on what the committee can or cannot buy; discussion, including meds for first aid kits.

Clay noted numerous emergency “blue light” poles are around campus – believes calls directly to either Bothell Police or Fire; operates 24/7 and will not disconnect until help is on scene.

**Old Business**

None.

**New Business**

Pam asked if committee members should determine points of need for 2007 as did for 2006. One goal could be giveaways to raise awareness of the committee and safety – to be completed by the end of the biennium. Suggestion to map emergency “blue light” poles on campus, give general emergency procedures, also to define evacuation procedures – all for future discussion.

Discussion of accident/incident reports, distribution of same. Dave noted the paper form should be filled out and then given to Amy Van Dyke who then fills it out online – seems to be a simpler system. Question from Christy what if a UWB student has an accident in a Cascadia CC lab? Dave answered the student is to fill out the form – reporting is the responsibility of the employer.

Discussion took place about new and/or refresher training for the floor wardens.

**Action Items**

Members should email Kai with discussion points and/or goals.

The meeting was adjourned at 11:10 a.m.